

IAML (UK & Irl) Treasurer Vacancy (2026)

The Treasurer is one of the Officers of IAML (UK & Irl) with a place on the Executive and the Finance & Administration Committees of the Branch.

This is a 3 year post, commencing at the 2027 AGM in April.

The Treasurer's main responsibility is to manage the Branch's accounts both in the UK and Ireland. This includes receiving and monitoring payments to the Branch, paying invoices, and reimbursing committee member expenses. The Treasurer also provides both the Executive and Finance & Administration committees with the financial reporting of the branch.

This role also manages the branch's membership. This includes processing membership payments for agencies and personal and institutional members, issuing invoices, monitoring incoming payments, maintaining the subscribers spreadsheet, updating and sending the address labels (twice a year), maintaining the membership database, and updating and sending the Brio address labels to the Brio Editor.

The Treasurer's principal liaisons are with the following individuals and groups:

- The Executive Committee
- The Events & Training Committee concerning payments for courses and meetings they run, budgets and payments for the Annual Study Weekend or International Congress
- The Brio Editor concerning advertising and subscription rates and Brio membership labels
- The IAML Treasurer concerning international subscriptions and other payment queries
- The Music Libraries Trust regarding the ET Bryant Prize and the Ian Ledsham Bursary
- The Excellence Award Administrator concerning the budget for the award
- The IAML (UK & Irl) Honorary Auditors
- The banks with which the Branch holds accounts (currently Bank of Scotland, Bank of Ireland and Santander)